

FORM IV
(See Rule 19)

ANNUAL RETURN UNDER THE PAYMENT OF WAGES RULE

WAGES AND DEDUCTIONS FROM WAGES

Return for the year ending 31stDecember.....

1. (a) Name of the Factory or Establishment and postal address.....

(b) IndustryNumber of days worked during the
year.....

2. (a) Number* of Man-days worked during the year

Adults..... Children Total.....

** (b) Average daily number of persons employed during the year

Adults Children Total

3. Total wages paid including deductions under Section 7 (2) on the following accounts:

(a) Profit sharing bonus

*** (b) Money value of concessions

(c) Basic wages including overtime wages and non profit sharing bonus

(d) Dearness and other allowances cash

(e) Arrears of pay in respect of previous paid during the year _____

Total:

4. Deduction-Number of cases and amount realised :

Number cases Amount realised (Rs.)

(a) Fines :

(b) Deductions for damages or loss :

(c) Deduction for breach of contract :

Total Nil

5. Fines fund

(i) Balance of fines fund in hand at the beginning of the year Rs.....Nil.....

(ii) Disbursement from fines fund :

Purpose

Amount (Rs.)

(a)

(b)

(c)

(d)

Total: Nil

(iii) Balance of fines fund in hand at the end of the year Rs...Nil.....

Signature.....

Date..... Designation.....

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- *This is the aggregate number of attendances during the year.**The average daily number of persons employed during the year is obtained by dividing the aggregate number of attendance during the year by the number of working days. ***The money value of concessions should be obtained by taking the difference of the price paid by the employer and the actual price paid by the employees for supply of essential commodities given free or at concessional rates.

Notes: This return should be sent to the Chief Inspector of Factories by 31st January of the succeeding year.